



## **CPC40110 Certificate IV in Building and Construction (Building)**

### **DESCRIPTION**

This qualification is designed to meet the needs of builders and managers of small to medium-sized building businesses.

The builder may also be the appropriately licensed person with responsibility under the relevant building licensing authority in the State or Territory. Builder licensing varies across States and Territories and additional requirements to attainment of this qualification may be required.

Occupational titles may include:

- Builder
- Construction manager.

The qualification has core unit of competency requirements that cover common skills for the construction industry.

The construction industry strongly affirms that training and assessment leading to recognition of skills must be undertaken in a real or very closely simulated workplace environment and this qualification requires all units of competency to be delivered in this context.

Completion of the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (ASCC 2007) is required before entering a construction work site. Achievement of unit CPCCWHS1001A covers this requirement. Additional units of competency may be required to meet builder registration requirements in various States and Territories.

### **Pathways from the qualification**

#### *Employment pathway*

The units of competency completed within this program provide pathways to other qualifications within the building and construction industry (for example, some core units are embedded within higher qualifications such as the Diploma of Building and Construction CPC50210) or other industry related qualifications to progress to further roles in construction management.

After completing CPC40110 Certificate IV Building and Construction (Building), candidates may be eligible for the following roles or career progression:

- Licensed Builder employed or sub-contractor
- Construction Manager or establishment of own business

### Education Pathway

Students completing CPC40110 Certificate IV in Building and Construction (Building) may choose to undertake further training including CPC50210 Diploma in Building and Construction (Building) and CPC60208 Advanced Diploma of Building and Construction (Management) or other industry related qualifications to progress to further roles in construction management, including the role of Construction Manager. Pathway courses may not be offered by ACTA College.

### COURSE DURATION

- Estimated completion time: 12 Months

### PROGRAM CONTENT

The course comprises 16 Units of Competency

Unit Code	Name	Core / Elective	Face-to-face	Self-directed study	Amount of Training
CPCBC4001A	Apply building codes and standards to the construction process for low rise building projects	C	12	28	40
CPCBC4002A	Manage occupational health and safety in the building and construction workplace	C	12	28	40
CPCBC4003A	Select and prepare a construction contract	C	12	28	40
CPCBC4004A	Identify and produce estimated costs for building and construction projects	C	20	40	60
CPCBC4005A	Produce labour and material schedules for ordering	C	12	28	40
CPCBC4006B	Select, procure and store construction materials for low rise projects	C	12	28	40
CPCBC4007A	Plan building or construction work	C	12	28	40
CPCBC4008B	Conduct on-site supervision of building and construction projects	C	12	28	40
CPCBC4009B	Apply legal requirements to building and construction projects	C	20	30	50
CPCBC4010B	Apply structural principles to residential low rise constructions	C	60	100	160
CPCBC4011B	Apply structural principles to commercial low rise constructions	C	30	50	80
CPCBC4012B	Read and interpret plans and specifications	C	10	20	30
CPCBC4018A	Apply site surveys and set-out procedures to building and construction projects	E	12	28	40
CPCBC4024A	Resolve business disputes	E	6	14	20
BSBLDR403	Lead team effectiveness	E	20	40	60
BSBSMB406A	Manage small business finances	C	20	40	60
<b>Total</b>			<b>282</b>	<b>558</b>	<b>840</b>

The Amount of training for this qualification is as follows:	
Face to face	282 hours
Self-paced	558 hours
Amount of Training	840 hours

## **VENUE**

- 32 Terminus Street LIVERPOOL NSW 2170

## **DELIVERY METHOD**

- Blended method: On the Job, Off the job and Self-Directed Learning

## **WITHDRAWING FROM A QUALIFICATION**

You may withdraw from this qualification and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

## **CREDIT TRANSFER**

Students who have completed units from their course at other institutions will be given recognition on presentation of a verified transcript, Award or Statement of Attainment.

## **RECOGNITION OF PRIOR LEARNING**

Are you thinking about making a career change? Maybe further study? Did you know that you might be able to reduce the study time it takes to get your qualification and you can save money?

Recognition of Prior Learning (RPL) is all about the skills and knowledge you've collected through work and life experiences and then transferring them to current training course requirements. RPL must take place at the start of your training, apprenticeship or traineeship after enrolling with a registered training provider.

\* Successful RPL or Credit Transfer may reduce the duration and cost of your course.

**NOTE:** ACTA College does **NOT** conduct any full qualification Recognition of Prior Learning (RPL) **ASSESSMENT ONLY** Pathway.

## **COMMITMENT AND RESPONSIBILITIES**

Upon successful completion of all requirements for this qualification graduates will be awarded CPC40110 Certificate IV in Building and Construction (Building). Participants exiting prior to completion of all requirements will be awarded a Statement of Attainment from CPC40110 Certificate IV in Building and Construction (Building). for those units successfully completed at the time of exit. However, ACTA College cannot accept, and expressly disclaim, all responsibility and liability in respect to participants failing this qualification in part or in whole. Furthermore, ACTA College cannot be held responsible in respect to finding participants any position opening, during and/or after completion of this qualification. It is the individual responsibility to seek external resources that may assist in finding work and a suitable position.

## **STUDY AND ASSESSMENT LOAD**

Students will be asked to commit to a total of up to 20 hours per week study for a period of 12 Months.

## **COURSE FEES**

### **Fee for Service:**

- \$9,690.00 or (\$605.60 per Unit of Competency).

### **Smart and Skilled Funding**

- Candidates may be eligible for funding under NSW Government Smart and Skilled funding initiative – Contact our office to check your eligibility.

## **RESOURCES**

Students are issued with learning materials and handouts relevant to each unit.

## **ASSESSMENT**

Assessments vary with each unit. You will be provided with an assessment guide.

## **ENTRY REQUIREMENTS**

- Be at least 18 years old
- Have sufficient LLN skills to enable reading and analysing relevant legislative, regulatory and industry documentation

### **Fees for RPL or CT**

Student Fees will be adjusted (reduced) if you are granted RPL or Credit Transfer for any units in the Training Program (\$605.60 per Unit of Competency). If you apply for, and are granted, RPL or CT before enrolment this will be inputted to the Fee Calculator and the fee you are charged will be reduced. If RPL or CT is awarded after the start of the Training Program you will receive a refund to any student fees paid.

### **Pre-Paid Student fees**

ACTA College will accept payment of no more than \$1,500 from each individual student prior to the commencement of the course.

Following course commencement, ACTA may require payment of additional fees in advance from the student but only such that at any given time, the total amount required to be paid which is attributable to tuition or other services yet to be delivered to the student does not exceed \$1,500.

## REFUND INFORMATION

We will make refunds to students in certain circumstances as listed in the table below. To apply for a refund you should: email a request/ fill in our Refund Form located on our website and send to [admin@actacollege.edu.au](mailto:admin@actacollege.edu.au)

REFUNDS	
Circumstance	Refund Policy
Withdrawing from a training program	You will be entitled to a full refund of fees paid if you withdraw more than 7 days before the scheduled start of the training program
	If you withdraw within 7 days before the scheduled start of the training program you will be entitled a credit voucher may be obtained for any future class for a period of one year only, OR, apply in writing to the Committee for a refund.  Once a course has started funds are committed and cannot be refunded or transferred.
If a training program is cancelled before commencement	You will be entitled to a full refund of fees paid
Provider Fee Refund Guarantee	
IF for any reason we cannot complete the training	You will be entitled to a entitled to a refund of fees proportional to the amount of training not delivered

## Contact us

For further information, please contact us:

**ACTA COLLEGE PTY LTD**

32 Terminus Street LIVERPOOL NSW 2170 Phone: 02 9601 6662

[admin@actacollege.edu.au](mailto:admin@actacollege.edu.au)

[www.actacollege.edu.au](http://www.actacollege.edu.au)